

# LVS ONLINE FILM READING

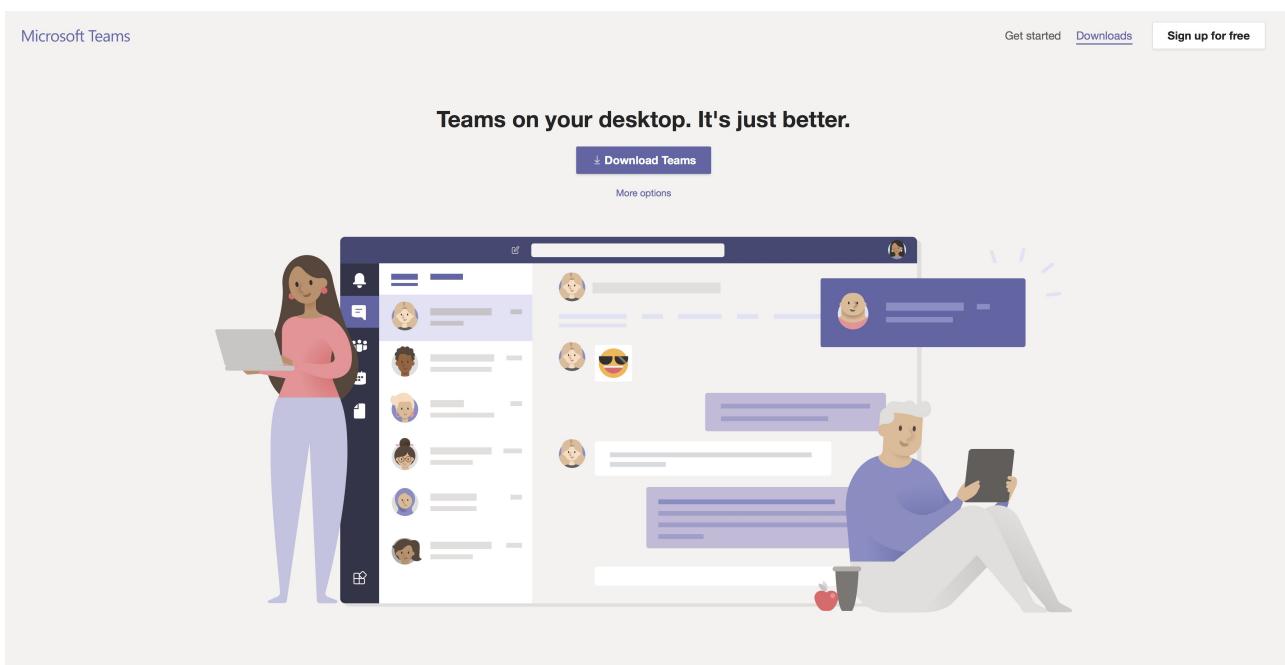
Each session will last approximately one hour and will consist of four cases which we will review together. All those attending will have access to the cases at least one week before the session.

In order to participate you will need access to Microsoft Teams and a computer with a microphone.

All Village Vet computers should have Microsoft Teams installed.

If your computer does not have Microsoft Teams, it can be downloaded for free:

<https://teams.microsoft.com/downloads>



Follow the on-screen instructions to install Microsoft Teams on your device.

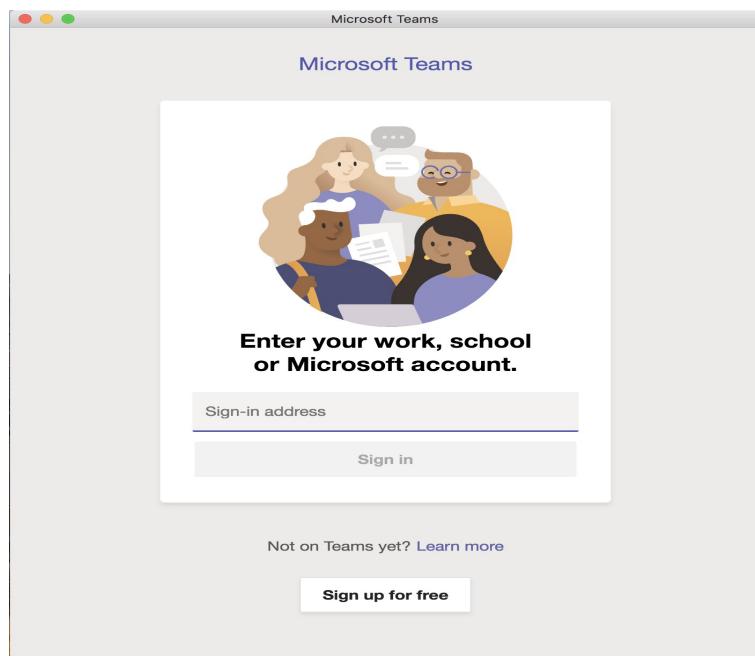
If your computer does not have a microphone you will need a headset, such as the one illustrated below:



Gaming Headset for PS4 Xbox One,  
JAMSWALL 3.5mm Wired Over-head  
Stereo Gaming Headset Headphone  
with Mic Microphone, Volume Control...

**Having a microphone is essential as without it, you will not be able to take part in the case discussions :-)**

Once Teams is installed you will need to log in using your village vet email and password.



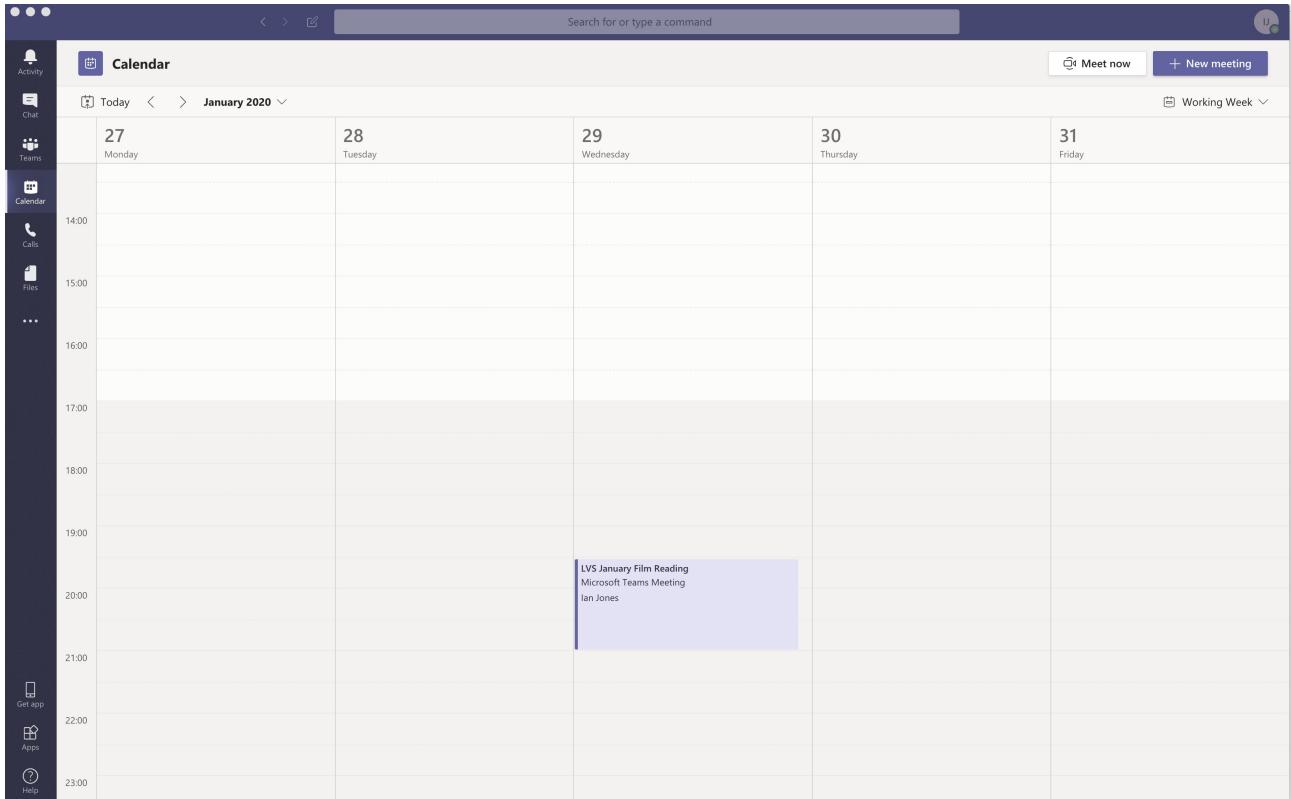
Once Teams is up and running select the “Teams” tab from the sidebar on the left.

The image displays the Microsoft Teams application window. On the left, a dark sidebar lists various tabs: Activity, Chat, Teams (which is selected), Calendar, Calls, and Files. The main area shows a "Teams" tab with a "Your teams" section containing a card for "LVS Film Reading January 2020" and a "General" channel. The "General" channel is active, showing a "Welcome to the team!" message and three introductory icons: "Add more people", "Create more channels", and "Open the FAQs". Below this, a list of recent member additions is shown. A message from "Ian Jones" dated 16/01/16:43 is displayed, containing a file attachment named "Film Reading January 2020 Delegate Copy.pptx". A conversation input field at the bottom allows users to start new conversations.

You should see the session (LVS Film Reading January 2020) and a powerpoint file, in this case “Film Reading January 2020 Delegate Copy.”

Double click on the powerpoint file to load and review the cases.

When it's time for the session, open up Teams, click on the "Calender" Tab on the sidebar on the left and look for the scheduled meeting.



Click on the meeting.

### LVS January Film Reading

Wednesday, 29 January 2020  
19:30-21:00 (1 hours 30 minutes)  
Microsoft Teams Meeting

[Join](#)

[Chat with participants](#)

You are the organiser.

[Cancel meeting](#)

Online film reading session.  
Four cases to be discussed online via Teams.  
Cases available via Teams file transfer.  
The discussion will begin at 19.30 on Wednesday January 29th.

#### Organiser

Ian Jones  
Organiser

#### Attendees

- Babak Salim  
Accepted
- Francesca Scott  
Accepted
- Luke Frewin  
Accepted
- Maite Pardo  
Accepted
- Giorgio Kallis  
Accepted

Click join.....and you're in :-) You are now live, so watch your language!

Make sure you mute your microphone to avoid any feedback distortion and turn your video off. Unmute if you would like to speak.

All those attending will be given an opportunity to volunteer to share their radiographic findings for each of the cases.

**If no-one volunteers then the chair will select a delegate at random to present the case.**

These are fun, informal, friendly sessions. It's not an exam. These patients are not in any danger. There is no pressure.

**The more you take part, the more you will learn.**

See you all soon :-)